

**«APPROVED»**  
**by the decision of annual**  
**general shareholders' meeting of**  
**«KOKAND BIOCHEMICAL»**  
**June 30, 2022 year**

**A.I.Ruziev** \_\_\_\_\_

Chairman of the meeting    signature

***JOINT-STOCK COMPANY***  
***«KOKAND BIOCHEMICAL»***

**REGULATION**  
**ON THE COUNTING**  
**COMMISSION**

*2022 year*

1. General provisions.
2. Competence of the counting commission.
3. The procedure for drawing up the minutes of the counting commission.

## **1. GENERAL PROVISIONS**

1.1. This Regulation determines the status and regulates the work of the counting commission of JSC “KOKANDBIOCHEMICAL” (hereinafter - the Company).

1.2. This Regulation has been developed in accordance with the Law of the Republic of Uzbekistan “On Joint-Stock Companies and Protection of Shareholders' Rights” and the Company's Charter.

1.3. The counting commission is established by the Supervisory Board of the Company for counting votes, registering shareholders for participation in the general meeting of shareholders, and issuing voting ballots.

1.4. The quantitative and personal composition of the counting commission is approved by the general meeting of shareholders.

1.5. The composition of the counting commission cannot be less than three people.

1.6. Members of the Supervisory Board of the Company, members of the auditing committee, members of the Management Board of the Company, as well as persons nominated for these positions may not be members of the counting commission.

## **2. COMPETENCE OF THE COUNTING COMMISSION.**

2.1. The competence of the counting commission includes:

- determining whether there is a quorum for the general meeting of shareholders;
- clarification of issues arising in connection with the implementation by shareholders (their representatives) of the right to vote at the general meeting of shareholders;
- explanation of the voting procedure on issues put to vote;
- ensuring the established procedure for voting and the right of shareholders to participate in voting;
- counting and tabulation of votes;
- drawing up a minutes on voting results;
- transferring to the archive voting ballots.

2.2. When voting, votes are counted for those issues on which only one of the possible voting options is left.

2.3. Ballot papers filled out in violation of this requirement shall be deemed invalid and votes on the questions contained in them are not counted.

### **3. THE PROCEDURE FOR DRAWING UP THE MINUTES OF THE COUNTING COMMISSION**

3.1. Based on the results of voting, the counting commission shall draw up a protocol on the results of voting, signed by the members of the counting commission. The protocol on the results of voting includes information on the presence of a quorum of the general meeting of shareholders, including those held remotely using information and communication technologies.

3.2. After drawing up the protocol on the results of voting and signing the minutes of the general meeting of shareholders, the voting ballots of shareholders in paper form or on electronic media are sealed by the counting commission and deposited in the company's archive for storage.

3.3. The protocol on the voting results shall be attached to the protocol of the General meeting of shareholders.

3.4. Voting results are announced at the General meeting of shareholders during which voting was held, and are also brought to the attention of shareholders after the closing of the General meeting of shareholders by publishing a report on the voting results.